

**DRFAT**  
**BYLAWS OF THE**  
**BELLE ISLE ADVISORY COMMITTEE**  
[www.michigan.gov/dnr](http://www.michigan.gov/dnr)

**ARTICLE I – NAME**

The name of this organization shall be the Belle Isle Park Advisory Committee (BIPAC).

**ARTICLE II – PURPOSE**

The purpose of this Advisory Committee per the lease is to “advise the Lessee on implementation of improvements, master planning and public safety for the park. The Advisory Committee will consist of seven (7) members; three (3) appointment by the Governor, one (1) appointed by the City Council, two (2) appointed by the Mayor of the City, and one (1) jointly appointed by the Governor and the Mayer, who shall serve as the chair of the Advisory Committee. At least three (3) of the members shall be residents of the City of Detroit.”

It is the intent for the Committee to advise the Department of Natural Resources (DNR) on policy related to the purpose defined in the lease.

**ARTICLE III - COMMITTEE MEMBERSHIP**

Section 1: Composition

The Committee shall consist of seven (7) individuals as defined in the lease.

Section 2: Compensation

Members shall serve without pay.

Section 3: Terms

Committee members shall serve for terms of four (4) years or until a successor is appointed, whichever is later.

**ARTICLE IV – OFFICERS**

Section 1: Title and Number

The elective officers of the Committee shall be a Vice-Chairperson.

Section 2: Election

The Governor and the Mayor of the City of Detroit will select the committee Chairperson who will serve until a reappointment is made. The Vice-Chairperson will be elected by a majority of the Committee.

### Section 3: Chairperson

The Chairperson shall preside at meetings of the committee, appoint sub-committees as needed and perform all duties generally pertaining to the office of the Chairperson.

### Section 4: Vice-Chairperson

The Vice-Chairperson shall perform the duties of the Chairperson in their absence.

### Section 5: Vacancies

All vacancies will be filled consistent with the appointing authority in the Belle Isle lease.

## **ARTICLE V - MEETINGS**

### Section 1: Number

The Committee shall meet a minimum of six (6) times per year.

### Section 2: Section Meetings

Special meetings may be called by the Chairperson and shall be established consistent with the open meetings requirements.

### Section 3: Quorum

Four (4) members of the Committee constitute a quorum for the transaction of business at a meeting of the Committee. A majority of the members constituting a quorum and serving are required for official action of the Committee.

### Section 4: Advisory Proposals

All advisory proposals shall be sent to the Advisory Committee members at least one week in advance of the next scheduled meeting. Electronic mailings are acceptable.

### Section 5: Emergency Resolutions

The adoption of emergency resolutions – those not sent out one week prior to a schedule meeting – shall require the approval of three-fourths of those constituting a quorum.

### Section 6: Official Records

The official records of the Committee shall be kept by and at the offices of the DNR Parks and Recreation Division. A writing prepared, owned, used in the possession of or retained by the Committee in the performance of an official function is subject to the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246.

### Section 7: Notice

Notice of all meetings of the Committee shall be posted on the Committee website and sent out by news release at least ten (10) days prior to the meeting. Minutes of the previous meeting shall be submitted to the Committee members prior to the next meeting and posted on the public website found at [www.belleislepark.org](http://www.belleislepark.org).

### Section 8: Open Meetings

The business of the Committee shall be conducted at a public meeting of the Committee, held in compliance with the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275.

### Section 9: Conduct

Robert's Rules of Order shall govern the Committee, except as provided in the adopted bylaws.

## **ARTICLE VI – REMOVAL OF COMMITTEE MEMBERS**

### Section 1: Removal

The Committee may recommend to the appropriate appointing authority to remove a member of the Committee for lack of attendance, incompetence, dereliction of duty, malfeasance, misfeasance, or nonfeasance in the office, or any other good cause.

### Section 2: Non-Attendance at Meetings

An individual shall be removed from the Committee if he or she does not attend four (4) consecutive meetings of the Committee without an approved excuse from the Chairperson.

## **ARTICLE VII – AMENDMENTS**

These Bylaws may be amended by a two-thirds vote of the Committee at a meeting at which a quorum is present, provided that the proposed amendment is circulated to the members at least ten (10) days in advance of the regular or special meeting at which the members are to vote.